

THE COTTAGES AT MILLHOPPER FOREST HOMEOWNER'S ASSOCIATION, INC.

Emergency Meeting of the Board of Directors

December 22, 2015

Immediately following the Millhopper Forest Board Meeting Scheduled to begin at 4:00 PM

Conference Call

Dial In Number: 712-432-1212

Meeting ID: 575-098-095

Location

Conference Call, Dial in number: 712-432-1212, Meeting ID: 575-098-095.

Call to Order

The meeting was called to order at 4:10 PM.

Attendance, Quorum of Board Members

Board members present via speaker phone were Chuck Goad, Rick Howe and Steve Scanlan.

Representative present via speaker phone from Guardian Association Management (Guardian) was Kelly Burch.

New Business

Open New Bank Accounts: Rick Howe made a motion to open new operating and reserve accounts as the management company will change effective January 1, 2016. Steve Scanlan seconded the motion and it was approved unanimously.

Bank Signatories: Rick Howe made a motion to name Thomas Eaton and Steve Scanlan as signatories on all Association bank accounts. Chuck Goad seconded the motion and it was approved unanimously.

Annual Meeting: The Annual Meeting was scheduled at the office of Guardian Association Management as the Millhopper Library was booked for the date of January 20, 2016.

Adjournment

There being no further business, the meeting was adjourned at 4:11 PM.

Respectfully submitted by Kelly Burch, CAM