

Palm Grove Owners Association, Inc.
Board of Directors Meeting
June 27,2018
Palm Grove Clubhouse
Minutes

Location

Palm Grove Clubhouse

Call to Order

The meeting was called to order at 6:00 PM.

Attendance, Roll Call, Determination of Quorum

Board members present were Robert Foltz and Tim Rockwell, a quorum was established. Representative present from Guardian Association Management was Kelly Burch.

Reading and Disposal of Any Unapproved Minutes

Tim made a motion to waive the reading and approve the minutes of the January 8, 2018 Board Meeting. It was seconded by Bob and approved unanimously.

Reports of Officers

President: Bob reported that the Social was a success and there were about 60 people that came and went throughout the event. The Board agreed by consensus to send a letter to all owners that had not yet paid their dues and suggest that they set up a payment plan with a note that if they set up a payment plan and paid off the balance (including the second payment for the year) within 2018, the Board would waive the administrative fee and interest charges.

Vice President: Not Present

Secretary/Treasurer: No Report

General Manager's Report

Collections: There were two (2) accounts at the attorney for collections, one had been at the attorney for some time and was put on a payment plan but had stopped paying and filed bankruptcy and the other set up a payment plan through the attorney's office to pay off the balance within 6 months

Unfinished Business

N/A

New Business

Key Fob Deactivation: Bob made a motion to deactivate the key fobs for all owners that had a balance that was 90 days or more delinquent. It was seconded by Tim and approved unanimously.

Adjournment

There being no further business, the meeting was adjourned at 6:26 PM.

Respectfully submitted by Kelly Burch, Guardian Association Management