

# Oak Ridge at High Spring Homeowners' Association, Inc.

c/o Guardian Association Management  
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Annual Meeting

January 12, 2021

High Springs New Century Woman's Club

23674 West US Highway 27

High Springs, FL 32643

6:30 PM

Minutes

## Location

High Springs New Century Woman's Club, 23674 West US Highway 27, High Springs, FL 32643

## Call to Order

The meeting was called to order at 6:33 PM.

## Roll Call/Certification of Quorum

Owners present signed in, proxies were certified. There were fifty-three (53) owners present, twenty-nine (29) in person and twenty-four (24) via proxy. A quorum was established. Representative present from Guardian Association Management was Kelly Burch.

## Proof of Notice of the Meeting or Waiver

Kelly provided a signed, notarized affidavit that notice of the meeting was mailed out at least 14 days prior to the meeting.

## Reading & Disposal of any Unapproved Minutes

Dick Brodbeck made a motion to approve the minutes of the 2020 Annual Meeting. It was seconded by Marty Dixon and approved unanimously.

## Appointment of Directors

As the Nominating Committee had nominated the same number of candidates as there were open positions an election was not necessary. Nominations from the floor were closed and the Board of Directors was announced as Rick Howe with a three year term ending in 2024, Dick Brodbeck with a two year term ending in 2023 and Marty Dixon with a one year term ending in 2022.

## Reports of Officers

Deferred to the Board Meeting

## Reports of Committees

Deferred to the Board Meeting

## Appointment of Nominating Committee

The Nominating Committee was announced as Marty Dixon, Alicia Antone and Barbara Cottingham. Marty Dixon would be the Chair of the Committee.

## Unfinished Business

N/A

## New Business

N/A

Adjournment

There being no further business, the meeting was adjourned at 6:37 PM.

Respectfully submitted by Kelly Burch, Guardian Association Management