

Oak Ridge at High Spring Homeowners' Association, Inc.

c/o Guardian Association Management
10000 SW 52nd Ave, Gainesville, FL 32606
Telephone: (352)353-4812 / Fax: (352)562-7453
Kburch@GainesvilleGAM.com

Board Meeting

January 12, 2021

High Springs New Century Woman's Club
23674 West US Highway 27
High Springs, FL 32643
6:30 PM
Minutes

Location

High Springs New Century Woman's Club, 23674 West US Highway 27, High Springs, FL 32643

Call to Order

The meeting was called to order at 6:38 PM.

Roll Call/Certification of Quorum

Board members present in person were Marty Dixon, Dick Brodbeck, and Rick Howe. A quorum was established. Representative present from Guardian Association Management was Kelly Burch.

Review and Adoption of Agenda Items

Dick made a motion to approve the Agenda as posted. It was seconded by Marty and approved unanimously.

Consideration of Minutes of the Last Meeting – November 10, 2020

Dick made a motion to approve the minutes of the November 10, 2020 Board Meeting as written. It was seconded by Marty and approved unanimously.

Committee Reports

- Budget Committee: Dick reported that the year was ended with the budget in the positive. The Association did all the projects that they wanted to get done and were within a \$1,500.00 variance. He noted that there were two accounts that had been sent legal notices with intent to foreclose letters, one sold the home, and the Association collected the amount owed. The second has not yet paid. There were four properties that were fined in 2020 that had not paid; however, liens could not be filed on those properties unless the amount of the fines were more than \$1,000.00.
- ARC Committee – Kevin Tibbetts: Kevin reported that they had not received many requests. He wanted to continue to work on the social media page.
- Fines/Rules Committee - Tom Storey: Tom reported that the drive throughs continue and that the Board should expect to see additional fines soon.
- Social Committee: Grace Brodbeck: Dick Brodbeck reported for Grace that Food truck Fridays had been set up for one Friday per month at the Oak Tree and would be advertised in the newsletter.
- Nominating Committee: Marty Dixon: Marty listed the names of each member of each Committee.
-

Manager's Report:

Kelly Burch provided the managers report, a copy of the report is included in the meeting packet.

President's Report

Rick provided a rendering of the proposed sign for the Phase II entrance that he had submitted to the City of High Springs for approval. He noted that there would be ground lighting on the sign and plants and irrigation at the sign. He also reported that he would have to purchase mailboxes for phase 3 and 4 which the post office would install and distribute the key for. The streetlights were on in Phase 3 and 4 and there were already some presales.

Old Business

None

New Business

Nomination and Election of Officers: Rick made a motion that the 2021 Officers be as named below. It was seconded by Marty and approved unanimously.

President – Rick Howe

Vice President – Marty Dixon

Secretary/Treasurer – Dick Brodbeck

Other: It was decided that the Board Meetings should continue to be held on the second Tuesday of every other month at 6:30 PM

Owner Comments

Kevin Tibbets asked if trailers could be parked on private property in the community.

Dick asked Kelly if she would reach out to the City of High Springs again to find out what they would do about on street parking now that the Phase II roads belong to them. It was suggested that parking spaces be placed in the greenspace in Phase II.

It was suggested that speed bumps be installed on 194th Terrace as people speed through the community. It was noted that the City of High Springs owns the streets, and the Association cannot make changes. It was also noted that the speed limit was 25 MPH, and it was suggested that Kelly contact the City about the possibility of reducing the speed limit instead.

Adjournment

There being no further business, the meeting was adjourned at 7:19 PM.

Respectfully submitted by Kelly Burch, Guardian Association Management