

# **Bristol Harbour Property Owners Association, Inc.**

c/o Guardian Association Management  
10000 SW 52<sup>nd</sup> Avenue- Links Clubhouse  
Gainesville, FL 32608  
Telephone: (352)352-4812 / Fax: (352)562-7453  
[Kburch@GainesvilleGAM.com](mailto:Kburch@GainesvilleGAM.com)

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Board Budget Meeting  
November 23, 2019  
9:30 AM  
Community Picnic Tables  
NE 101<sup>st</sup> Avenue  
Earlton, FL 32631

## Location

Community Picnic Tables, NE 101<sup>st</sup> Avenue, Earlton, FL 32631

## Call to Order

The meeting was called to order at 9:33 AM.

## Attendance, Roll Call, Determination of Quorum

Board Members present were Wes McNair, Valarie Mickler and Bobby Riesdorff

## Proof of Notice of the Meeting

A signed, notarized affidavit is included in the meeting packet that notice of the meeting was mailed or emailed to all Unit Owners.

## Reading of the minutes of the last meeting, or waiver

Valarie made a motion to approve the minutes of the April 6, 2019 Board Meeting. It was seconded by Bobby and approved unanimously.

## Old Business

There was no old business to discuss

## New Business

Consideration of the 2020 Budget: The 2020 Proposed Budget was discussed in detail with review of each line item. It was noted that the Association was charged a statement processing fee for each check that was processed through the GAM office and was included in the Office Expense line item. Bobby made a motion to bill each unit owner the \$2.00 statement processing fee for mailing in a check. Valarie seconded the motion and it was approved unanimously. Valarie made a motion to approve the 2020 Budget as presented. It was seconded by Wes and approved unanimously.

Other: It was requested that that the hedges around the garages be trimmed back and the hedges along the roadway be cut down to 6 feet and maintained at that height throughout the year. Kelly was asked to check the termite contract to see if Drywood termites were covered and if not, obtain pricing on coverage. It was noted that the wooden walkway was raised and the possibility of placing a step over the roots was discussed. It was noted that Building 1 was re-roofed in 2003 – 2004. Kelly was asked to have Perry Roofing reevaluate the roofs and provide an updated proposal on the remaining roofs. Kelly was also asked to contact Buddy Nappy and obtain a price for painting the trim on the buildings. Kelly was asked to have a plumber out to replace the

shut off valve in the hole at the front drive. Discussion to place regarding the drainage of the retention pond at the parking area. It was noted that plans would be sent to Kelly to obtain pricing from Osteen.

Adjournment

There being no further business, the meeting was adjourned at 11:01 AM.

Respectfully submitted by Kelly Burch, Guardian Association Management