

Oak Ridge at High Spring Homeowners' Association, Inc.

c/o Guardian Association Management
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Board Meeting

July 13, 2021

High Springs New Century Woman's Club
23674 West US Highway 27
High Springs, FL 32643
6:30 PM
Minutes

Location

High Springs New Century Woman's Club, 23674 West US Highway 27, High Springs, FL 32643

Call to Order

The meeting was called to order at 6:32 PM.

Roll Call/Certification of Quorum

Board members present were Dick Brodbeck, Marty Dixon and Rick Howe. A quorum was established. Representative present from Guardian Association Management was Kelly Burch.

Review and Adoption of Agenda Items

Dick made a motion to approve the Agenda as posted. It was seconded by Marty and approved unanimously.

Consideration of Minutes of the Last Meeting – March 9, 2021

Marty made a motion to approve the minutes of the May 11, 2021 Board Meeting as written. It was seconded by Dick and approved unanimously.

Committee Reports

- Budget Committee: Dick reported that there were no significant changes since the last meeting. The collections look good, the Budget Committee would be meeting in a few weeks to begin planning for the Budget Meeting and would get a separate bid for irrigation from the landscape contract.
- ARC Committee – Kevin Tibbetts: Kevin resigned from the Committee but stated that he would help out if needed. Marty was appointed as the Chair of the Committee by consensus.
- Fines/Rules Committee - Tom Storey: Kelly reported that there in June there were 25 Friendly, 8 violation, 1 15-Day and 0 Fine letters sent out. The inspection for July had to be rescheduled due to the Tropical Storm but would be done the next day.
- Social – Dick reported that the Patriotic celebration was mediocre. The food truck was still planned and there was a back to school event planned for August. A newsletter was being put together for distribution in the next few weeks.
- Nominating Committee: Marty Dixon: Marty had nothing to report.

Manager's Report:

Kelly Burch provided the managers report, a copy of the report is included in the meeting packet.

President's Report

Rick reported that the sign company that he had paid a deposit to and had been waiting on for the sign had gone out of business. He was working with a new company out of Leesburg and expected a sign within a few weeks. He reported that most of the Phase 3 houses were built and the Phase 4 roads would be completed by the end of the month. The sinkholes were being handled by O'steen and they were tracking their time and the bills would be sent to Kelly. Dick confirmed that there was 5K in the current budget for sinkholes. Rick also confirmed that Phase 4 had not yet been platted.

Old Business

Landscape Issues – Kelly was asked to communicate with Stuart that the weeds along the fence at the island Oak need to be weed-eated.

New Business

Kelly presented a proposal from SAS to remove 14 Crepe Myrtles that were growing between the Ligustrums at the Phase one entrances for \$1,000.00. Marty made a motion to approve the proposal. It was seconded by Dick and approved unanimously.

Resident Comments

Fran asked who was responsible for the raised sidewalks in the community. It was explained that the City of High Springs owned the roads and sidewalks.

Adjournment

There being no further business, the meeting was adjourned at 7:06 PM.

Respectfully submitted by Kelly Burch, Guardian Association Management