

**RESIDENTIAL
REQUEST FOR CHANGE IN THE
EXTERIOR APPEARANCE OF A HOME**

Name: _____ Date Submitted: _____
Address: _____ LOT#: _____
Phone # (Daytime): _____ (Evening): _____
Contractor's Name: _____
Phone #: _____

I request approval for the changes in the exterior appearance of my property listed below. I understand that work may not begin until these changes have been approved. I further understand that once started the changes must be completed in a reasonable time and that the acquisition of all building permits and licenses is my responsibility.

Owner's Signature: _____ Date: _____

Note: All requests must include drawings, plans, Lot survey, and samples complete enough for those on the Belmont Review Committee to render a decision. An incomplete submission may result in delays or rejection of your request.

Please indicate type of change:

Addition/Building/Shed Enclosing a Screen Room Fencing/Wall
(MUST PROVIDE TWO (2) SETS OF PLANS, DRAWINGS & SURVEY/SITE PLAN WITH LOCATION MARKED)
 Pool/Hot tub/Jacuzzi Screen Room/Patio or Pool enclosure Play Structure 10' or more

(MUST PROVIDE TWO (2) SETS OF PLANS, DRAWINGS & SURVEY/SITE PLAN WITH LOCATION MARKED)

Paint House/Doors (Color Sample/Manufacturer/Name/Number) Re-Roof House (Manufacturer/Color Sample)
 Satellite Dish Installation (Note location on Site Plan) Substantial Changes in Landscaping
 Other Items: _____

Please describe in detail your requested change:

Committee Action:

Approved Approved with Notes Resubmit Other Items Disapproved

NOTES:

Disapproved

BRC Coordinator Signature: _____ Date: _____